



Prestbury Parish Council

**Dated this second day of May 2019
to members of Prestbury Parish Council.**

**You are hereby summoned to attend for the First Ordinary Meeting of the Council
which will be held on Wednesday 8 May 2019 at 7.30pm in
PRESTBURY VILLAGE HALL, 45 MACCLESFIELD ROAD, PRESTBURY, SK10
4BW
to transact business as shown in the below agenda.**

Note to Councillors:

If a member is unable to attend the meeting, please notify the Parish Clerk of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Parish Clerk at least twenty-four hours in advance of the meeting.

Note to Public and Press:

Members of the public wishing to address the Council should do so during Public Participation. If members of the public wish to speak at any other time they should raise their hand – permission to speak will be at the discretion of the Chair. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Parish Clerk to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Prestbury Parish Council, residents will be referred to the appropriate body.

AGENDA

Part I

1. **Elections** - To note the receipt of the Declaration of Acceptance of Office of each elected member.
2. **Apologies** - To receive any apologies for absence and note any non-attendance.
3. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
4. **Election of Chair**
5. **Election of Vice Chair**
6. **Standing Orders** - To adopt Code of Conduct and Standing Orders.
7. **Co-Option** – To consider co-option of member for Butley Ward.
8. **Committee Nomination** – To consider and approve 2019/2020 Committees and members. To consider and approve Terms of Reference for each Committee. To consider and approve frequency of Committee meetings.
9. **Relocation** – To receive review of the move to Prestbury Village Hall.
10. **Public Participation**
 - 10.1 The Chair will allow representations from members of the public.

- 10.2 **Police Report** – To receive report on crime statistics and highlight any areas of concern to be considered a police priority for Prestbury.
11. **Council Minutes** – To approve the minutes of the meeting held on 9 April 2019.
12. **Committee Minutes** – To note the minutes, actions and recommendations of the committees and working parties which have met since the previous meeting.
- Planning** – To note the minutes of meeting held on 17 April 2019 and receive any update on planning issues.
- Events** – To note an update from the Events Working Party. To approve a budget of £60 for a banner, £90 for a van, and £250 for tables and chairs.
13. **Finance**
- 13.1 **Bank Reconciliation** – To note a balance on account and receive audit report.
- 13.2 **Receipts/Payments** – To note appended schedule of receipts and payments since last meeting.
- 13.3 **Accounts for Approval** – To approve appended schedule of payments.
- 13.4 **Report** – To receive report on any additional financial matters.
14. **Policies** – To approve draft Social Media Policy, Grant Awarding Policy, Grant Application Form, Equal Opportunities Policy, and GDPR Policy.
15. **Website**
- 15.1 **To note update.**
16. **Car Park** – To receive a report on progress of works.
17. **Newsletter** - To receive update on newsletter.
18. **Correspondence** – To note correspondence.
19. **Urgent Items** – To discuss urgent items as agreed by the Chair and Clerk prior to the commencement of the meeting.
20. **Future Meetings**
- 20.1 **To consider items for the agenda of future meetings.**
- 20.2 **To approve meeting schedule of 2019/2020.**
- 20.3 **To note date of Annual Parish Meeting to be held on 29th May 2019 at 7.30pm in Prestbury Village Hall.**

Signed:



L Trevaskis, Parish Clerk
Prestbury Parish Council