



Prestbury Parish Council

**Dated this first day of November 2019
to members of the Finance and General Purposes Committee of Prestbury Parish Council.**

**You are hereby summoned to attend a meeting of the Committee which will be held on
Wednesday 6 November 2019 at 6pm in
PRESTBURY VILLAGE HALL, 45 MACCLESFIELD ROAD, PRESTBURY, SK10 4BW
to transact business as shown in the below agenda.**

Note to Councillors:

If a member is unable to attend the meeting, please notify the Parish Clerk of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Parish Clerk at least twenty-four hours in advance of the meeting.

Note to Public and Press:

Members of the public wishing to address the Council should do so during Public Participation. If members of the public wish to speak at any other time they should raise their hand – permission to speak will be at the discretion of the Chair. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Parish Clerk to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Prestbury Parish Council, residents will be referred to the appropriate body.

AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation**
 - 3.1. The Chair may allow representations from members of the public.
4. **Minutes** – To approve the minutes of the last meeting.
5. **Finance / Audit** - To note balance on account, receive bank statements for quarter one, confirm payments and receipts for quarter one, consider bank reconciliation for quarter one. To identify any payments not approved, and check invoices (along with bank account details) against payments - in particular large payments or smaller frequent payments.
6. **Future Meetings** - To approve the date of the next meetings to be held in Prestbury Village Hall.

Signed:

L Trevaskis, Parish Clerk
Prestbury Parish Council