



Prestbury Parish Council

**Dated this seventh day of June 2019
to members of Prestbury Parish Council.**

**You are hereby summoned to attend for the Second Ordinary Meeting of the Council
which will be held on Wednesday 12 June 2019 at 7.30pm in
PRESTBURY VILLAGE HALL, 45 MACCLESFIELD ROAD, PRESTBURY, SK10 4BW
to transact business as shown in the below agenda.**

Note to Councillors:

If a member is unable to attend the meeting, please notify the Parish Clerk of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Parish Clerk at least twenty-four hours in advance of the meeting.

Note to Public and Press:

Members of the public wishing to address the Council should do so during Public Participation. If members of the public wish to speak at any other time they should raise their hand – permission to speak will be at the discretion of the Chair. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Parish Clerk to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Prestbury Parish Council, residents will be referred to the appropriate body.

AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation**
 - 3.1 The Chair will allow representations from members of the public.
 - 3.2 Police Report – To receive report on crime statistics and highlight any areas of concern to be considered a police priority for Prestbury.
4. **Council Minutes** – To approve the minutes of the meeting held on 8 May 2019.
5. **Committee Minutes** – To note the minutes, actions and recommendations of the committees and working parties which have met since the previous meeting.
Planning – To note the minutes of meeting held on 29 May 2019.
Events – To note an update from the Events Working Party. To note additional expenditure for the Teddy Bears Picnic of £250 for a children's entertainer, £50 for 500 A5 flyers, and £25 for a prize. To consider additional costs for Summer Fair.

6. **Defibrillator** – To consider quote from G R Bayley Electrical Contractors of £133.00+VAT for the installation of the defibrillator and £38+VAT for each maintenance visit thereafter.
7. **Training** – To approve Cllr Gillian Clewley to attend a Planning course held by CHALC at a cost of £35.00. To consider any other requests for training from members.
8. **Website** – To note website update, consider quotes received from photographers and approve budget and preferred supplier for Prestbury photography.
9. **Finance**
 - 9.1 To note balance on account and receive budget report for April and May 2019.
 - 9.2 Receipts/Payments – To note appended schedule of receipts and payments since last meeting.
 - 9.3 Accounts for Approval – To approve appended schedule of payments.
 - 9.4 Report – To receive report on any additional financial matters.
 - 9.5 To adopt Financial Regulations and Financial Risk Assessment.
 - 9.6 To resolve that all recommendations highlighted in the 2017/2018 Internal Audit report from John Henry have been noted and addressed.
 - 9.7 To resolve that all recommendations highlighted in the 2017/2018 External Audit report from PKF Littlejohn have been noted and addressed.
 - 9.8 To complete Accounts section of Annual Return.
10. **Policies** – To approve draft Social Media Policy, Grant Awarding Policy, Grant Application Form, Equal Opportunities Policy, GDPR Policy and Noticeboard Policy.
11. **Gardening Club** –
 - 11.1 To approve for the Chairman to write to the Chairman of the Gardening Club expressing concerns about the citing of the plaque in memory of Tom Robinson.
 - 11.2 To consider and agree cost of approximately £60 for compost and bulbs to be planted in the raised bed at the top of Castle Hill which has been cleared by volunteers. Plus the addition of a few Vincas for the Coop garden.
 - 11.3 Following correspondence of 14 November 2018, to agree cost of £22.99 for a small white plaque with black lettering (8 inches x 3 inches) to be screwed to the planter. The plaque will read “Maintained by Prestbury Gardening Club” and will be provided by Timpsons.
12. **Future Meetings**
 - 12.1 To consider items for the agenda of future meetings.
 - 12.2 To consider advertising for a local caretaker at a cost of £20.00 to set-up and tidy-up before and after the full Parish Council meetings.
 - 12.3 To approve meeting schedule of 2019/2020 as below and date of APM 2020.

Wednesday 10 July 2019, Wednesday 14 August, Wednesday 11 September, Wednesday 9 October, Wednesday 13 November, Wednesday 11 December 2019, Wednesday 8 January 2020, Wednesday 12 February 2020, Wednesday 11 March 2020, Wednesday 8 April 2020.

Signed:



L Trevaskis, Parish Clerk
Prestbury Parish Council