



Prestbury Parish Council

Minutes of the 2nd ordinary meeting of Prestbury Parish Council 2020/21, held remotely at 7.30 pm on Wednesday 10th June 2020, using teleconferencing facility 'Zoom' because of Covid-19 restrictions and held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Attendance

Members of Prestbury Parish Council

Cllr Lillian Burns
Cllr Arthur Dicken
Cllr Danny Franks
Cllr Jon Hallowell
Cllr Valerie Herbert
Cllr Peter Holes
Cllr, Thelma Jackson
Cllr Marilyn Leather
Cllr Denzil Murphy
Cllr Keith Podmore

Members of Cheshire East Council

Cllr Paul Findlow

Members of the public

None

PPC 20-21 / 119 Apologies for absence

Not applicable

Signed.....Date 8th July 2020

PPC 20-21/ 120 Declarations of interest

None

PPC 20-21/ 121 Public Participation

None

PPC 20-21/ 122 Council minutes

The minutes of the meeting held on 13th May 2020 were approved subject to one minor amendment on P3 "Cllr Holes proposed that"

Proposed by Cllr Burns. Seconded by Cllr Franks

9 in favour, 1 abstention

The minutes of the extraordinary meeting held on 21st May 2020 were approved subject to one minor amendment on P2 councillors not councilors

Proposed by Cllr Burns. Seconded by Cllr Franks

8 in favour, 2 abstentions

PPC 20-21/ 123 Finance

The previously circulated RFO report was considered, with the following points.

British Gas Contract This has been set up for the supply of electricity as agreed at the May PPC meeting

Leases

- **Bowling Club Lease**

Proposed that the annual charge be increased to £152-80 based on the RPI increase over the last 5 years

Proposed by Cllr Holes and seconded by Cllr Podmore

All in favour

- **Squash Club lease** – see PPC 20-21/ 125

Asset register

- **Disposals** - Cllr Holes proposed that 3 items be disposed of
 - Laminator 2012 £20.00 – in RFO's possession but it will not feed through.
 - Laptop 2012 £415.00 – in storage unit. OS will be very out of date, and will probably not be able to handle Windows 10.
 - Table Springfields 10yrs ago £700 – not found in 03/20 check. To be written off the Asset Register

Seconded by Cllr Hallowell

All in favour

- **Lamp Posts** - at entrance to Springfields Car Park – raised by Cllr Burns. If the Parish Council owns these then it is probably worth putting a value against them, and looking at whether they should be insured. RFO to investigate.

Signed.....Date 8th July 2020

- **Telephone Box** – Cllr Herbert to check if she has transfer documents and pass to Cllr Holes. (Acton completed)
- **Oak Bench** purchased 11/12.2019 – confirmed that this is in a flat pack in Cllr Jackson's care and will be installed in the playing field at the side of the Youth Hut
- **HP Computer** – Cllr Holes proposed that as the screen display has become very distorted with horizontal streaks, which will be possibly rectified with a new graphics card, the Council is requested to authorise the RFO to look at getting the computer repaired, and agree a budget of up to £100.
Seconded by Cllr Podmore
All in favour
- **Christmas lights** – Cllr Leather will check these before the contract is renewed

Land ownership

Proposal – the RFO will obtain copies of Title and Plans for all land owned by the Council and add these to the Asset Register at a cost of £24.95 each. Cllr Herbert will check with Don Foden what he has in his possession. Confirmed that the PPC own the half of the playing field closest to the children's playground.

Confirmed that the land off Castleford Drive is Cheshire East land based on conversations between Cllr Findlow and Cheshire East.

Cllr Dicken seconded the proposal

All in favour.

Payments for June 2020

Cllr. Holes proposed the following payments in addition to the standing payments made each month by Direct Debit or Standing Order

Cllrs Leather and Hallowell will countersign all payments as members of the F&GP committee.

The following payments to be made by Bank Transfer

CHALC Subscription fee including the Credit note for the cancelled training course due to Covid 19

£1027.80

(£70.00)

Total £957.80

JDH Business Services

Internal Audit Fee £490.80

Return postage for files £27.48

Total = £518.28

Signed.....Date 8th July 2020

PPC 20-21/ 124 Committees

- Council noted the minutes of the Planning committee meeting held on 13th May 2020. The minutes from the 3rd June 2020 will be tabled at the July 2020 PPC meeting
- No questions were raised

PPC 20-21/ 125 Squash Club Lease

Cllr Holes had circulated a detailed summary of the situation to Councillors. The following actions were agreed

1. Cllr Holes will ask Croftons solicitors for a copy of the lease
2. Cllrs Podmore and Dicken will discuss a proposed annual lease of £150 with the Squash Club

PPC 20-21/ 126 Vulnerable and Older Person's Housing Strategy

A previously circulated draft response, proposed by Cllr Burns, was tabled and agreed with a slight evidence based amendment

Seconded by Cllr Holes

All in favour

Cllr Burns will respond to Cheshire East in the prescribed manner.

PPC 20-21/ 127 2020 ANSA service agreement

It is unclear as to what this service agreement proposal for £1296 excl. VAT covers as it states Bridge Green and Bowling Green areas. Cllr Podmore will check with ANSA.

PPC 20-21/ 128 Covid 19

Cllr Findlow had spoken to Cheshire East who confirmed that equipment in public spaces would always pose a risk. The children's playground cannot be reopened at the moment and when Government restrictions allow the safety recommendations will be implemented.

Agreed no further actions re the pandemic required at the moment.

PPC 20-21/129 Professional Capacity

The PPC was divided about whether employing the new clerk for approx. 15 hours per week was sufficient. Some councillors felt that the PPC should either increase the hours significantly or employ an assistant clerk and maybe a lengthsman. Other councillors felt that we should specifically contract others to provide a service when required.

Agreed that as the PPC had not yet appointed a new clerk, Cllr Herbert would discuss with the recruitment sub group.

Separately the PPC will review what the other local service centres in Cheshire East are providing.

Agreed that the PPC would review again once the new clerk was in post and the PPC has a clearer picture of inputs and outputs.

Signed.....Date 8th July 2020

PPC 20-21/130 Vice Chairman

No appropriate nomination was forthcoming for a second vice chairman currently. Council was reminded that this would become critical when Cllrs Podmore and Herbert stand down in May 2021.

PPC 20-21/131 Councillor responsibilities

Cllr Dicken agreed to update the 2017 list with current responsibilities for the committees and specific areas. Cllr Murphy agreed to be the contact re the station.

PPC 20 -21/ 132 Gardening Areas

1. ANSA (who maintains Bridge Green car park) have quoted £708 +VAT to maintain the land at Shirleys car park to Coast (excluding the raised bed for which the gardening club wish to retain responsibility) and the area outside the Co-Op. This equates to approx. £35 / visit.

Cllr Podmore proposed that the PPC accept this quote

Seconded by Cllr Holes

9 in favour ; one abstention

2. The area by the sundial at the mini roundabout

Three quotes were requested although one declined to submit a quote

Cllr Podmore proposed that we accept the TPM quote, as they were significantly cheaper at £450 + VAT for design and drawing up a specification of works and the PPC had previously contracted them to landscape the Bridge Green car park.

Seconded by Cllr Franks

7 in favour; 3 abstentions

Some concern was raised that the PPC should consider eg pea gravel with a couple of tubs as a lower maintenance option

Cllr Holes will supply a purchase order to Emily Green at TPM

PPC 20 -21/ 133 Parrotts Field

The New Homes Bonus money was received in May 2020. Matt Smith at ANSA has quoted an increase of approx. 5% on the original quote.

Cllr Podmore proposed that ANSA will be asked to put the quote in writing and that with a maximum of £7750 an order can be placed

Seconded by Cllr Herbert

All in favour

PPC 20 -21 / 134 Clerk's report

Letters from the public

- Reconfirmed that the originally planned Summer Fair at the beginning of July will not take place because of Covid 19 restrictions

Signed.....Date 8th July 2020

- Agreed to have an informal meeting with the restaurants to gauge interest in arranging a low key event post Covid 19 restrictions. Cllr Holes will discuss with the Legh Arms and The Admiral Rodney
- Comment that dates of future meetings were not clear – Cllr Herbert will prepare a calendar for 2020 /21. Although these dates will be posted on the PPC website, it is also good practice to publish the agenda in advance of meetings
- Homeless person camping in the village
 - Two complaints have been received; the PCSO was informed
- Cycling on pavements – Cllr Podmore will send the response read out to councillors this evening
- Information requested for the re-opening date of library – the PPC has no information
- Further comment that the station needs decorating, let alone cleaning

Police report – none received this month

Councillor recruitment – notification that 2 vacancies exist in Butley Ward has been posted asking if 10 residents wish to call an election

Clerk recruitment

Cllr Holes offered a marquee in his garden if the PPC is unable to interview in the Village Hall with social distancing.

Meeting closed at 21.49

Signed.....Date 8th July 2020