



Prestbury Parish Council

Dated this 1st day of July 2020

to members of the Prestbury Parish Council.

You are hereby summoned to attend a meeting of the Council, which will be held on

Wednesday 8th July 2020 at 7.30pm using Zoom (because of Covid 19 restrictions)

to transact business as shown in the agenda below.

Note to Councillors:

If a member is unable to attend the meeting, please notify the Chairman of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Chairman at least twenty-four hours in advance of the meeting.

Note to Public and Press:

In these extraordinary circumstances if you wish to attend the meeting, please forward your email address to the Chairman before Wednesday 8th July, after which you will receive an invitation to join the meeting via Zoom

AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation** The Chair may allow representations from members of the public.
4. **Minutes** – To approve the minutes of the last PPC meeting, held on 10th June 2020
5. **Finance**
 - To consider a report from the financial officer on the Council's finances
 - To note balance on account, receive bank statement, note payments and receipts
 - To approve payments pending
 - To approve accounts.
 - To agree payroll service provision when the new clerk is appointed

6. 2019/20 Governance & Accounting Statements

Council to note the Internal Audit Certificate received

Council to review the Internal Audit report and to approve follow up actions as noted on report by RFO

Council to approve Section 1 Annual Governance Statement 2019/20. Council to comment on proposed narrative for Section 1.

Once approved Section 1 must be signed by the Chairman and Clerk of the meeting.

Council to approve Section 2 Accounting Statements 2019/20. Council to comment on proposed explanation of significant variances yr/yr.

RFO to sign section 2, and record approval date and ref.

Council to agree arrangements for the exercise of public rights.
Council to publish required info (unaudited) on website.

Council to agree the RFO can issue to PKF Littlejohn
Annual Internal Audit report
Annual Governance Statement
Accounting Statement
Bank reconciliation as at 31st March
Details of the arrangements for the exercise of public rights

7. Committees

- To note the minutes of the Planning committee meetings held on 3rd June and 24th June 2020
- To discuss the possibility of securing funds to seek expert planning advice (ML).

Quick admin items

8. **ANSA 2020 service agreement** – confirmation of what this covers and if appropriate approval of contract (KP)

9. **Cheshire East current consultations** – to agree any actions

Project items

10 **Councillor responsibilities**

Approve final list (AD)

11 **Clerk's report**

Correspondence – to discuss and agree actions on any items of correspondence

Police report

Councillor recruitment

Clerk recruitment

St. Peter's Church - 800th anniversary

Signed

Keith Podmore, Chairman Prestbury Parish Council
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