



# Prestbury Parish Council

**Minutes of the Ninth Ordinary Meeting of Prestbury Parish Council  
2019/20 held on Wednesday 8<sup>th</sup> January 2020 at 7.30pm in  
Prestbury Village Hall, Macclesfield Road, Prestbury  
SK10 4BW**

## **Attendance**

### **Members of Prestbury Parish Council**

Cllr Keith Podmore (Chairman)  
Cllr Lillian Burns  
Cllr Gillian Clewley  
Cllr Arthur Dicken  
Cllr Danny Franks  
Cllr Valerie Herbert  
Cllr Peter Holes  
Cllr Sheila Kirk  
Cllr Marilyn Leather  
Cllr Denzil Murphy

### **Members of Cheshire East Council**

nil

### **Members of the public**

One – item 163 only

Signed ..... Date .....

#### **PPC 19-20/161 Apologies for absence**

Apologies for absence were received from Cllrs Hallowell, Jackson and Ward  
Cllr Paul Findlow

#### **PPC 19—20/162 Declarations of interest**

No interests were declared

#### **PPC 19-20/163 Public Participation**

David Hine The Wi-Fi at the Village Hall has been moved to the nursery office with a subsequent loss to other users. The issue is understood and David is progressing a resolution.

As Prestbury Parish Council can appoint a trustee to the Village Hall, David explained that the committee carries out the day-to-day management of the hall. The trustees meet twice a year in the morning and once for the AGM in the evening. Trustees are expected to attend all 3 meetings. Their role is to discuss and sanction major capital expenditure eg replacing the lighting in the main hall and reslating the roof and to agree donations from surplus funds. The financial report is sent each year to the Parish Council.

The nomination from Prestbury Parish Council will be discussed at the February meeting

Confirmed that Cllr Thelma Jackson is a CEast appointed trustee and a committee member

#### **PPC 19-20/164 Council minutes**

The minutes of the meeting held on 9<sup>th</sup> April 2019 were approved

Proposed by Cllr Burns

Seconded by Cllr Podmore

7 in favour, 3 abstentions

The minutes of the meeting held on 11th December 2019 were approved

Proposed by Cllr Dicken

Seconded by Cllr Leather

9 in favour, 1 abstention

#### **PPC 19-20/165 Clerk's report**

Nothing to report except under Clerk recruitment

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## PPC 19-20/166 Finance

There have been several issues with our banking arrangements following the departure of our Clerk. After 3 months of discussions, we still do not have a new list of signatories in place, we have no nominated online banking contact, and another cheque has been refused despite assurances that this had been resolved. The Council expressed deep concern at the slow and unhelpful response from the bank to these issues.

Discussion ensued as to whether the Council should complain to the Ombudsman. Decided that in the first instance Cllrs Dicken and Holes would visit the bank on 9<sup>th</sup> January. Cllr Franks will write to the Area Director.

- The following **payments** were approved
  - Cllr Herbert £20 paid to Sam for putting out chairs
  - Booking 5416 for Village Hall £104
  - Booking 5417 for Village Hall £198
  - Booking 5553 for Village Hall £154
  - Village Hall for the first extraordinary meeting 28<sup>th</sup> October 2019
  - Village Hall for SAPD meeting on 13<sup>th</sup> August
  - £216.66(charitable donations from Santa's Grotto Dec 2019) will be donated to East Cheshire Hospice on behalf of the Co-Op and Prestbury Parish Council
- Proposed by Cllr Kirk, seconded by Cllr Podmore  
All in favour

Thanks were extended to the Acting RFO for the enormous amount of time input to straighten out all the financial transactions  
£400 was deemed reasonable as the annual cost for SCRIBE

## Car Park

Cllr Podmore agreed to provide costings to Cllr Holes

## Reserves

The Council understands the auditor's comments. The reserves have not been built up against a contingency and have arisen due to money received in compensation a significant number of years ago. Reserves will be used for the benefit of the village

The last bank reconciliation was carried out in June 2019

Income from the Christmas Fair on the December bank statement reconciles with the Fair accounts provided by Cllr Holes

- **Receipts** this month from the Christmas Fair were circulated

Signed ..... Date .....

### **Precept budget**

Cllr Podmore to liaise with Cllr Leather to complete the forms required by 17<sup>th</sup> January 2020

The budget for 2020/21 was agreed at £85500.00 as the attached sheet.

Special projects will be funded from reserves via a contribution of £9500.00 resulting in a Precept Request of £76000.00. This represents an increase of approximately 3% from the precept request for 2019/20 (a cost of living increase)

Proposed by Cllr Burns

Seconded by Cllr Dicken

In favour 9 ; one abstention

Precept = £76K

Councillor Holes, acting RFO, proposed the purchase of the latest edition (11<sup>th</sup>) of the publication '**Arnold-Baker on Local Council Administration**' at a cost of £103.99 (plus postage if applicable) from LexisNexis.

Seconded by Cllr Podmore

All in favour

### **PPC 19-20/167 Committees**

- The minutes of the Planning committee meetings held on 8<sup>th</sup> January have been written and will be tabled at the February Council meeting. The main issue is receiving the information before the deadline for comments; Ward Cllr Findlow has a meeting with the Chief Planner , David Malcolm
- The minutes of the Events Committee held on 2<sup>nd</sup> December 2019 were tabled. This included a breakdown of income and expenditure for the Christmas event
- An Events Committee meeting was held on 6<sup>th</sup> January (minutes will be tabled in February) when it was decided that there will not be a Teddy Bears Picnic this year and the Summer Fair will be on 5<sup>th</sup> July
- The next Events Committee meeting will be on 2<sup>nd</sup> March

### **PPC19-20/168 Projects**

(this item was covered before the Precept discussion)

Cllr Kirk will liaise with Cllr Burns re photographs of the village. Cllr Dicken will restructure the projects list as per the Council's discussion and bring it to the February meeting for agreement

### **PPC 19-20/169 Parish Council email arrangements**

Cllr Franks proposed that the Councillors should switch over to Office 365 (Gsuite is proving both complex and complicated) when the bank account issues have been resolved. There may be 2 different levels dependent on what individual councillors have already. Cllr Franks can provide training

Seconded by Cllr Murphy

All in favour

Signed ..... Date .....

### **PPC 19-20/170 Parish Council website accessibility**

May need some development to be compliant and this would require external resource

Cllr Franks will liaise with Cllr Hallowell to create proposals to put forward in February.

Creating a Councillors guide to **Cyber security** is challenging because of the wide variety of IT equipment in use.

A number of documents need to be uploaded to the Council's website eg the CAA consultation, Council accounts, minutes and agendas. Cllr Franks can be the conduit for these

### **PPC 19-20/171 Kings School**

Ward Cllr Findlow and Cllr. Podmore had a meeting with Kings School.

Cheshire East agreed to provide updated plans, which have now been received for the road alterations. These appear to differ from the approved plans.

The sub contractor designing the street lighting has agreed to update the approved plans; these are expected w.b. 13<sup>th</sup> January 2020. Cllr Podmore will then liaise with the affected residents.

There is a blind spot at Four Lane Ends from Priory Lane, which will be assessed by the highway safety engineer on completion of the works. Any unsafe issues will then be attended to by the developer"

Proposed that some Freedom of Information requests should be submitted to Cheshire East

Proposed by Cllr Podmore,

Seconded by Cllr Burns.

In favour All

CEast will be asked if they have carried out a traffic survey now and will plan another after the opening of Kings School

### **PPC 19-20 / 172 Councillor training**

To ensure that training is undertaken in a cost effective manner and in a sensible order, Cllr Burns will ascertain 2 or 3 dates that Jackie Weaver is free in February/ March

The cost of a bespoke training day for approx. 15 people would be £675 + venue hire, lunch and refreshments

Signed ..... Date .....

#### **PPC19-20/173 Clerk recruitment**

Cllr Herbert tabled an update. Comments on the DRAFT role descriptor are requested by 24<sup>th</sup> January latest. The possibility of splitting the Clerk and the RFO role was briefly discussed. Cllr Holes has offered to retain the RFO aspects of the role

#### **PPC 19-20/174 Climate change and sustainability**

Discussion focused on what the PPC could do with respect to Carbon dioxide emissions, air quality and plastic waste

Agreed that the Council should spend 10 – 15 minutes on this topic at subsequent meetings and perhaps the Council will have formulated an objective by the end of March

Air Quality Monitors – Cllr Leather will raise opportunities for sharing equipment at the PACP meeting

#### **PPC 19-20 / 160 Correspondence**

- Lighting from the station to the village – Cllr Herbert will ring Mr Wakeham to discuss his concerns
- PCSO – the previous PCSO has joined the Police. Until a new PCSO is appointed, the PCSO in Tytherington is covering Prestbury
- Reasons for a delayed planning application letter were explained

Meeting finished at 10.55 pm

Signed ..... Date .....