



Prestbury Parish Council

Dated this 6th day of May 2020

to members of the Prestbury Parish Council.

You are hereby summoned to attend a meeting of the Council, which will be held on

Wednesday 13th May 2020 at 7.30pm using Zoom (because of Covid 19 restrictions)

to transact business as shown in the agenda below.

Note to Councillors:

If a member is unable to attend the meeting, please notify the Chairman of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Chairman at least twenty-four hours in advance of the meeting.

It should be noted this is not the annual meeting of Prestbury Parish Council.

The recent Act of Parliament covering the coronavirus situation has removed the requirement to hold an annual meeting – see item 7 on this agenda.

Note to Public and Press:

In these extraordinary circumstances if you wish to attend the meeting, please forward your email address to the Chairman before Wednesday 13th May, after which you will receive an invitation to join the meeting via Zoom

AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation** The Chair may allow representations from members of the public.
4. **Minutes** – To approve the minutes of the last PPC meeting, held on 8th April 2020
5. **Finance**
 - To consider a report from the financial officer on the Council's finances
 - To note balance on account, receive bank statement, note payments and receipts
 - To approve payments pending
 - To approve accounts.
6. **Committees**
 - To note the minutes of the Planning committee meetings held on 1st April 2020 and 22nd April 2020

7. Annual meeting (AGM equivalent)

As, because of Covid 19 legislation, flexibility now exists to simply keep the status quo until next year or to review the situation as the national position changes, the Council is asked to make a decision which option to follow. For instance, this meeting could be held in June, July, August or September or deferred to next May. All those option are open to the Council.

- Proposed allocation of individual responsibilities to councillors for issues requiring continuing oversight, such as the risk register (AD)

Quick admin items

8. Kings School Freedom of Information request - To report the results of the FOI request to the Council (KP)

9 Website access and security – To receive an update taking into account the revised guidance from NALC (DF)

10. Consider a Proposal to support the ‘**Buy Now Eat Later**’ initiative to support local restaurants (AD)

11. Agree to purchase **2 x SID replacement batteries** at a cost of approx. £100 + VAT (AD)

Project items

12. To provide an update on the **New Homes Bonus** and to authorise the placing of an order with ANSA for the construction of the additional pathway through Parrotts Field (Parrotts Field Phase 2) (KP)

13 Bridge Green Car Park

To review the operation of this car park including

- Permitted length of stay
- Notices in this car park
- Signage to other car parks

14 Gardening areas

- Proposal to improve the garden area by the library (KP)
- Proposal to have contractor look after the garden area by Shirleys walkway (VH)

15 To consider installing **Air Pollution Monitors** (ML)

16 Highway Maintenance - to review the report on corrective action needed in Prestbury to roads and pavements (ML)

17 To discuss Prestbury Parish Council Resilience Plan/ Business Continuity Plan – to ensure that the Parish Council is able to be effective eg during Coronavirus (DF/PH))

18 Clerk’s report

Correspondence – to discuss and agree actions on any items of correspondence

Police report

To note – there is no update on Clerk or Councillor recruitment due to Covid 19 restrictions

Signed

Keith Podmore, Chairman Prestbury Parish Council
Contact telephone 07836 605067
Email k.podmore@prestburyparishcouncil.gov.uk