



# Prestbury Parish Council

Dated this 26<sup>th</sup> day of April 2020

to members of the Finance & General Purposes Committee Prestbury Parish Council.

You are hereby summoned to attend a meeting of the Committee, which will be held on

**Monday 4<sup>th</sup> May 2020 at 7.30pm** using Zoom (because of Covid 19 restrictions)

to transact business as shown in the agenda below.

## **Note to Councillors:**

If a member is unable to attend the meeting, please notify the Chairman of your apologies. If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Chairman at least twenty-four hours in advance of the meeting.

## **Note to Public and Press:**

**In these extraordinary circumstances if you wish to attend the meeting, please forward your email address to the Chairman before Thursday 30<sup>th</sup> April, after which you will receive an invitation to join the meeting via Zoom**

## AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation** The Chair may allow representations from members of the public.
4. **Minutes** – To approve the minutes of the last meeting,
5. **5. Finance / Audit** - To note balance on account, receive bank statements for quarter four, confirm payments and receipts for the period January to March 2020, consider bank reconciliation for the same period. To identify any payments not approved, and check invoices (along with bank account details) against payments - in particular large payments or smaller frequent payments.
6. **Future Meetings** - To approve the date of the next meetings

Signed

Keith Podmore, Chairman Prestbury Parish Council F&GP  
Contact telephone 07836 605067  
Email [k.podmore@prestburyparishcouncil.gov.uk](mailto:k.podmore@prestburyparishcouncil.gov.uk)

